

# Joinery Installation Sign-Off Sheet

**Checklist Type:** Laminate Flooring  
**Project Name / Block:** dkjfbgkv  
**Apartment / Unit:** gcwiiuiu  
**Date of Inspection:** 2025-05-16  
**Subcontractor Name:** dgvikdbikw  
**CH Foreman:**

# Checklist Items

### Underlay Installation

* Underlay rolled out and cut neatly with no overlapping ☐
* Underlay reaches wall edges or per manufacturer’s instruction ✅
* No debris trapped underneath ☐

### Laminate Flooring Installation

* First row straight and expansion gap allowed (8–10mm or as required) ☐
* Correct staggered pattern followed (min 300mm between short joints) ☐
* Click-lock or tongue-and-groove joints properly engaged ✅
* No visible gaps between boards ☐
* Cuts made cleanly and edges tight ☐
* Door frames undercut or edge neatly scribed ☐
* Expansion gap left around all walls and fixed objects ☐
* Thresholds/trims installed as required ☐

### After Installation

* Entire floor cleaned and checked for damage ☐
* Waste and off-cuts removed from site ☐
* Photos taken for records ☐
* Snags complete & subcontractor confirms floor complete and ready for sign-off ✅

Subcontractor Signature:

